



**Hostel Accommodation Form**

1. Name of the Guest: \_\_\_\_\_

2. Mobile Number: \_\_\_\_\_

3. Address: \_\_\_\_\_

\_\_\_\_\_

Arrival Information		Departure Information	
<b>Date:</b>	<b>Time:</b>	<b>Date:</b>	<b>Time:</b>

4. Purpose of availing accommodation: \_\_\_\_\_

5. Payment transaction details: \_\_\_\_\_

**Undertaking**

- (a) I understand that the accommodation is subject to availability of rooms.  
(b) I will maintain academic decency.  
(c) Accommodation charges will be paid by me to the institute account mentioned below.

Account name	Institute of Infrastructure, Technology, Research And Management / IITRAM
Account number	<b>923010019592531</b>
Bank name	Axis Bank Ltd
Branch name	Hatkeshwar Branch
IFSC code	UTIB0002645

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

***For Office use only***

<b>Room No</b>	<b>Entered at S. No and page no</b>	<b>Date of entry</b>	<b>Date of booking with check In &amp; check out time</b>	<b>Remarks</b>

Official/In charge (Hostel)

Assoc. Dean, Student Affairs.

***Terms and Conditions***

1. Accommodation is not permitted for guests who are suffering from communicable disease or bed ridden.
2. Accommodation in the Hostel shall be provided in the order of priority/first come first serve basis.
3. The competent authority reserves the right to cancel/amend/reschedule the accommodation

*^Proof of identity needs to be attached with this requisition form.*