

**Institute of Infrastructure, Technology, Research And Management  
Ahmedabad**

**Annexure III**

**APPLICATION FORM FOR EMPANELMENT OF VENDORS FOR SUPPLY  
OF BOOKS TO LIBRARY AT IITRAM**

To,  
The Registrar  
IITRAM  
Ahmedabad, Gujarat- 380026.

Dear Sir,

In response to your announcement for registration and empanelment of vendors for supply of books to Library, IITRAM. Please find duly filled application form along with application fee and relevant documents with sign and stamp.

<b>Sr. No.</b>	<b>List of documents attached (self-attested)</b>	<b>Please mention below Yes/No based on your submitted documents</b>	<b>Page Numbers</b>
<b>Name of your Agency:</b>			
1	Copy of Agency registration		
2	Copy of PAN Card		
3	Copy of GST registration		
4	Proof of registered office in Gujarat with communication address and contact number		
5	Certificate of Authorized publisher / distributor / vendor		
6	Certificate of registered members of National / State trade federation e.g. AIPB, FPBA, etc.		
7	Income tax return of last three year		
8	Copy of purchase orders given by State or Central Government organization or Government undertaking institute/organization within 5 years		
9	CA statement showing annual turnover of last three years		
10	Duly filled, signed & stamped on each page of document & all enclosures		
11	DD of EMD (Rs.25000/-)		
12	Annexure-I		
13	Annexure-II (Declaration)		

**\*Note: If more than 03 vendors are eligible as per above criteria, then the empanelment for maximum 03 vendors shall be done based on following:**

1. Highest turnover for the last financial year 2021-2022.
2. Vendor who have already been supplying with IITRAM and whose performance is satisfactory will be given weightage.
3. Vendors who have office in Ahmedabad/Gandhinagar cities for efficient and smooth handling of supply of books ordered will be given weightage.

**Authorized Sign & Seal of  
Vendor/Distributor/Agent**